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| 附件2 | |  | |  |  | |  |  |  |
| **勤工助学考勤表** | | | | | | | |  |  |
| **用工部门：（盖章）** | | | | | | | |  |  |
| **学生工姓名：** | | |  | |  |  | |  |  |
| **日 期** | **工作时间** | | **工作内容** | | **小时合计** | **备注** | |  |  |
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| **合计** |  | |  | |  |  | |  |  |
| **注：1、各部门必须严格考勤，有专门负责考勤人员，学务处定期核查考勤记录。** | | | | | | | | | |
| **2、各部门必须在次月4号之前（如遇节假日往后顺延至假日后的第一个工作日）将此表与学生工工资**  **表一并报送，将不再补发。** | | | | | | | | | |
| **考勤人签字： 用工部门领导签字： 日期：** | | | | | | | | | |